

IMPORTANT



GOVERNMENT OF GUJARAT

No. IFS/102017/244/D-3

Forests & Environment Department

Block No. 14/8, Sardar Bhavan

Sachivalaya, Gandhinagar-382010

E-mail: so-ifs-fed@gujarat.gov.in

Tel./Fax: 079-23258480

Date: **16 DEC 2017**

To,
All IFS officers of Gujarat cadre
(as per civil list)

Subject: Filling of Immovable Property Returns under Rule 16(2)
of the All India Service (Conduct) Rules, 1968

Madam/Sir,

In accordance with the provisions of Rule 16 of the All India Service (Conduct) Rules, 1968 members of the All India Service are required to submit an Annual Immovable Property Returns in prescribed proforma giving full particulars regarding the immovable property inherited by him/her or owned or acquired by him/her on lease or mortgage either in his/her own name or in the name of any member of his/her family or in the name of any other person. This return is required to be submitted in respect of every calendar year latest by 31st January of the next year.

2. As we are already aware, it has been decided by Ministry of Environment, Forest and Climate Change to adopt SPARROW for online recording of PARs and submission of Annual Immovable Property Returns in respect of IFS officers. Offline AIPRs will not be accepted now onwards. So it is requested that economy in use of paper may please be accepted and paper based submission of AIPRs may be avoided for AIPRs of the year 2017.

Accordingly, every IFS officer is required to submit his/her IPRs online through <https://sparrow-ifs.eoffice.gov.in/> → IPR → Declaration for IPR → As on date → Fill new declaration → Fill Electronic Form.

3. The returns should be filled strictly in accordance with the above instructions. As such, the online AIPRs for the year 2017 (as on 01/01/2018) is to be submitted by 31st January, 2018. In this regard, special reference is invited to DoPT's O.M> No. 104/33/2005-AVD.I, dated 07/09/2011 wherein it is clearly mentioned that "Vigilance clearance shall be denied to an officer if he fails to submit his annual immovable property return of the previous year latest by 31st January of the following year, as required under Government of India decisions under Rule 16 of the All India Service (Conduct) Rules, 1968.

(2)

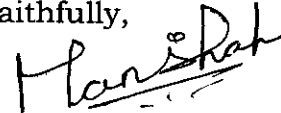
(2)

4. While furnishing the AIPR it may be ensured that usage of phrases such as "same as previous year" or "no change" are avoided and full particulars of the immovable property inherited/owned/acquired or held are furnished.

5. It has been decided that officers who do not submit the property return in time would be denied Vigilance clearance and will not be considered for promotion and deputation. Moreover other service matter related requests will not be entertained. Against this backdrop, it is once again requested that IPRs all IFS officers be submitted on SPARROW.

6. It is also stated that as per the All India Services (PAR) Rules 2007, annual health check-up is mandatory for all IFS officers above the age of 40 and may be totally dispensed with for officers below the age of 40, except in case of medical incident. A copy of the summary of the health check report in part 'C' of Form IV is to be attached to the Performance Appraisal Report Form by the officers. It is requested that the officers who are required to undergo annual health checkup may get the check-up done in time and send the summary report of health checkup **by e-mail only** at so-ifs-fed@gujarat.gov.in before 31/03/2018, so that the copy may be uploaded in PAR form for the year 2017-18. It is again requested that only summary report should be sent to this department instead of whole report.

Yours faithfully,



(Manish C. Shah)

Under Secretary

Forest and Environment Department