

Cut-off dates for submission
of PAR on SPARROW for the
year 2018-19.



GOVERNMENT OF GUJARAT

No. PAR/102018/1037/D.3

Forest & Environment Department

Block No. 14/8, Sachivalaya,

Gandhinagar-382 010

E-mail: so-ifs-fed@gujarat.gov.in

Tel: 079-23258480

Date: - 2 MAY 2019

Circular:

The undersigned is directed to state that the Performance Appraisal Reports for the year 2018-19 are generated by this Department on SPARROW portal. The SPARROW account can be assessed through the website <https://sparrow-ifs.eoffice.gov.in/>. Detailed instructions for SPARROW are available on the website of this Department and can be assessed using following link:

www.fed.gujarat.gov.in> E-citizen > Online PAR > SPARROW application

2. As per extant instructions, the PARs are to be recorded as per prescribed as per cut-off dates. However due to ongoing General Elections to the Lok Sabha, the target dates are modified vide letter of DoPT, Govt. of India No. 11059/01/2019-AIS-III, dated 26/04/2019 for the financial year 2018-19.

3. However looking to the fact that none of the IFS officers of Gujarat cadre are engaged in Election related duty and also that polling in State of Gujarat is already completed on 23/04/2019, the revised cut-off dates are not made applicable for IFS Officers of Gujarat cadre.

4. Shri G.K.Sinha, IFS PCCF & HoFF retires due to superannuation on 31/05/2019. So, he is required to record his comments in PARs of his subordinates within one month of his retirement i.e. 30/06/2019. The PCCF & HoFF is Reporting/ Reviewing/Accepting Authority for almost all IFS officers of Gujarat cadre.



In order to record the comments of PCCF & HoFF in PARs of all subordinates within time-limit, the cut-off dates for submission of PARs of the year 2018-19 are slightly modified as under.

Sr. No	Grade	Date of submission of self-assessment	For PARs of subordinate officers		
			Reporting	Reviewing	Acceptance
1	DCF	15/05/19	N.A.	N.A.	N.A.
2	CF/CCF	31/05/19	31/05/19	N.A.	N.A.
3	APCCF/ PCCF	15/06/19	15/06/19	20/06/19	N.A.
4	PCCF & HoFF	30/06/19	30/06/19	30/06/19	30/06/19

Accordingly, the officers are directed that above time-limit may be scrupulously followed, in their own interest, for online recording of PARs.

5. The officers may contact the following officials in case of any difficulty related to SPARROW.

- (1) Smt. S.U.Parikh, Section Officer and Manager (PAR)
Tel./Fax.: 079-23258480
- (2) Shri Ankitkumar G. Patel,
Deputy Section Officer and Manager (EMD)
Tel./Fax.: 079-23258480, Mob. 9978406270

By order and in the name of the Governor of Gujarat.


(Gagubha Raj)

Under Secretary

Forest and Environment Department

Copy to:

- The Principal Chief Conservator of Forests & HoFF,
Aranya Bhavan, Sector-10/A, Gujarat State, Gandhinagar.
- All IFS Officers of Gujarat cadre (As per civil list)
By E-mail/Department's website.
- Branch Select File.

